

# Pikes Peak Regional Building Department

2880 International Circle  
Colorado Springs, Colorado 80910

## BOARD OF REVIEW MINUTES

October 20, 2021

10:30 a.m.

**MEMBERS PRESENT:** Chair Jeffrey Finn, Citizen-At-Large  
Vice Chair Darin Tiffany, Engineer  
Vince Colarelli, Building A or B Contractor  
Christine Riggs, Architect  
Loren Moreland, Building A, B or C Contractor

**MEMBERS ABSENT:**

**RBD STAFF PRESENT:** Roger Lovell, Regional Building Official  
Virginia Koulchitzka, Regional Building Counsel  
Jay Eenhuis, Deputy Building Official – Plans  
John Welton, Deputy Building Official - Inspections  
Matt Matzen, Permit/Licensing Supervisor  
Linda Gardner, Executive Administrative Assistant

**PROCEEDINGS:**

Chair Jeffrey Finn called the meeting to order at 10:30 a.m.

The Board of Review meeting was conducted in a hybrid form, allowing Committee members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committees' page at: <https://www.pprbd.org/Information/Boards>.

### 1. **CONSIDERATION OF THE SEPTEMBER 15, 2021 BOARD OF REVIEW MINUTES**

A motion was made by Vince Colarelli to **APPROVE** the September 15, 2021 Board of Review Minutes as written, seconded by Christine Riggs; the motion carried unanimously.

### 2. **CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEES MINUTES**

a) Technical Committee Minutes of October 6, 2021, *with the exception of Item 6 which is postponed awaiting additional documentation from the homeowner.*

A motion was made by Darin Tiffany to **APPROVE** the October 6, 2021 Technical Committee Minutes, with the exception of Item 6 which is postponed awaiting additional documentation from the homeowner, seconded by Vince Colarelli; the motion carried unanimously.

- b) Licensing Committee Minutes of October 14, 2021.

A motion was made by Christine Riggs to **APPROVE** the October 13, 2021, Licensing Committee Minutes as written, seconded by Vince Colarelli; the motion carried unanimously.

3. **DECISION APPEALS**

There were no Decision Appeals.

4. **UNFINISHED BUSINESS**

There was no Unfinished Business.

5. **NEW BUSINESS**

- a) 2022 Board/Committee/Commission Meeting Dates.

Roger Lovell stated the proposed 2022 Board of Review meeting schedule is included in the agenda packet for the Board members review. The 2022 Board of Review meeting dates for 2022 will remain on the third Wednesday of each month, unless it would interfere with a national holiday. Jina Koulchitzka stated this schedule will be before the Board for adoption in January 2022, in accordance with the Colorado Sunshine Act requirements.

Vince Colarelli requested that the meeting time be moved to 11:00 a.m. so there is not such a large time period between the Board of Review and the Advisory Board meetings; generally the Board of Review meetings are very short.

The meeting adjourned at 10:38 a.m.

Respectfully submitted,



Roger N. Lovell  
Regional Building Official  
RNL/llg

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