



### **Questions for contractors on how to get licensed**

#### **I have a license in another jurisdiction, do you reciprocate that license?**

- Pikes Peak Regional Building Department does not reciprocate licenses from other building departments.

#### **Do I need to test for a roofing license?**

- Yes, we have a list of approved ICC exams on our website under the "Licensing" tab, click [here](#) for a direct link. Instructions on how to register for the exam can be found [here](#).

#### **How long does it take to get a roofing license issued?**

- The entire PPRBD licensing process takes approximately 4-6 weeks from the time we receive a complete application and test result. You must pass the required test prior to applying for the license.

#### **Is there a way to speed up the licensing process?**

- No, unfortunately there is not. The Regional Building Code requires license requests to be published in a local newspaper at least two weeks prior to issuance, and we have a number of steps we have to take prior to issuing a license.

#### **Where can I find the roofing application and testing information?**

- License applications may be found on our website [here](#), or can be picked up at Regional Building located at [2880 International Cir.](#)

#### **Do you sell the books?**

- Yes, we sell the necessary codes but please call to confirm they are available. Unfortunately, we do not ship books.

#### **Do I need to test if I already have taken a roofing exam in another jurisdiction?**

- Possibly, if you have successfully tested with ICC under the 2006 or later Codes we will accept these results. We do not accept exams from other building departments. For specific questions please contact our licensing department at 719-327-2887.

**I need to pull a PERMIT right away; can I pull my permit before my license has been approved?**

- No, the Pikes Peak Regional Building Code requires an active license before any permits can be issued.

**Can I advertise and obtain contracts for work without a license?**

- No, it is a violation of the Pikes Peak Regional Building Code to advertise or contract for work requiring a permit without the proper license.

**Can I stock the roof before I get a permit?**

- No, stocking of material onsite constitutes the start of work and a permit is required. When this occurs, a penalty of two times the permit fee is added to base permit cost.